

**MCCSF**  
**Board of Directors Meeting Minutes**  
**150 Eureka Street**  
**April 15, 2010**

**MCCSF Board Members Present:** Rev. Lea B., Rahn A., Bill B., Sam K., Kelly M. (via video teleconference).

**Guests Present:**

Steve B. (MCF Treasurer)

**6:32 Meeting Called to Order**

Rev. Lea called the meeting to order with an opening poem and prayer.

**6:40 Relationship Building**

Board members and guest shared what is going on for them.

**6:49 Approval of March Minutes**

Kelly M. motioned to approve last month's minutes as amended, Bill B. seconded.

**6:50 Pastor's Report**

- Rev. Lea asked if any Board member had questions / comments on her pastor's report. She is happy to have her Doctoral thesis finished, and thankful for a great Holy Week. She also had a good meeting with Michael P. (SF Interfaith) recently, as part of strengthening ties to the larger community.
- Rev. Lea asked for transportation services while Rev. Troy Perry is here, and encouraged Board members to attend both services on 4/25.
- "An Evening of Peace and Joy" with Jana Drakka went very well. Rev. Lea wants to invite Jana back to help nurture the Buddhist contingent of the congregation.
- Rev. Lea provided status on 40<sup>th</sup> Anniversary events. Those already occurring were of mixed success. Weather, other activities conflicting were possible factors. Larger events such as Poker and Bingo nights are expected to have good attendance. Board members are encouraged to talk up events when possible, and socialize during the coffee hours after Sunday services.
- Crispin H. and Carolyn E. will be invited to share quarterly status of 40<sup>th</sup> Anniversary event planning during the May Board meeting.
- Sam K. reported feedback from congregants regarding 40<sup>th</sup> Anniversary activity planning. The 40<sup>th</sup> Anniversary Committee has social event focus, and Rev. Lea and Rev. Jeff have spiritual event focus. An ideal balance of annual church events is 2/3 spiritual and 1/3 social. Some events are a mix of both. Rev. Lea will share feedback with the 40<sup>th</sup> Anniversary Committee. The Board will encourage congregants to find their niche for what events interest them, and for which they have time to participate.

**7:15 Co-Lay Leaders Report**

- Congregational Forum Observations – Kelly asked for feedback. Sam reported that several congregants expressed concern over the reorganization of the Denomination. Barb H. fielded concerns at the forum, and will take back feedback to the General Conference.

- The Congregational Survey response went well. The next Forum date is confirmed for Sunday, June 6, at 1:00 p.m. and 5:00 p.m. Rahn A. will moderate. Lively discussion is expected. Obtaining feedback is important, so Lay Delegates may bring the will of the congregation to the Conference. The Board decided that we would take a vote during the June Forum instead of a separate formal meeting.
- Rev. Lea's Review – Kelly is working on Lea's review, and it is forthcoming.
- Rev. Lea's Graduation – activities are scheduled and are being coordinated to not interfere with other community events.
- Board Meetings – a reminder that May meeting is Monday, May 17<sup>th</sup>, instead of the usual third Thursday of each month.

### **7:15 Treasurer's Report**

Sam presented this month's report. Offerings are off slightly, donations are up largely due to Pillars income; we are budgeting for maintenance on rental property. Overall, we are on target. We are not doing better yet, but not worse. Graphs showed 3 month average, and trending is above average over 2009 and 2008. Offerings are averaging about the same as 2009. Holding down expenses has been effective.

### **7:25 Board of Directors Positions (All) (10 minutes)**

Lea talked to a woman candidate, and she is thinking about it. Lea will call her next week to check in. A male candidate who has been considering the position decided to decline at this time. The Board brainstormed on possible candidates. We will wait to see what the woman candidate says, and Rahn A. will approach another male candidate Kelly M. suggested this week.

### **7:30 Fundraising Goals/Status 2010**

- Bill B. reported on Pride donation partners, schedule beginning in May.
- Bill reported that the 40<sup>th</sup> Anniversary shirts would be funded and prepaid by a congregant. Estimated income is \$2k.
- Rev. Lea reported that flowers for Holy Week brought in a small amount of income over expense. The idea of flowers beyond Easter Lilies was well received.
- Change drive income is still coming in, but the amount is less than last year. Estimate is \$2k.
- Garage sale needs to be booked for one of the three weeks open on the calendar in August. Rahn A. will book with Shelly and begin soliciting items for sale.

### **8:00 Pillars Status**

- We are doing well considering the economic conditions, currently just short of 40 paid attendees. We have more Pillars than last year. Board discussed how to approach; Lea will announce more in church, and offer other events such as the "Call Me Troy" movie on Saturday instead. Board members should be at Pillars by 7:00 or before, to greet guests as they arrive.
- Sam reported that a congregant has talked about hosting an event with a cultural theme, such as entertainment. The event could accommodate up to 20 people, with an expected higher donation amount.

### **7:45 Board Retreat, Purpose and Objectives**

Rev. Lea encouraged the Board to come to the retreat with a completely open mind, and ready to discuss any ideas, no matter how seemingly out of the box.

- Rev. Lea will facilitate the first hour. We will start with what each board member has received from the community, where we are with the church now, where we see it going. Kelly encouraged Board members to bring what they are hearing from congregants as well as their own views.
- Bill requested that Kelly provide the formal 5-year strategic plan for reference, largely for the benefit of the new Board Members. Kelly will send out the plan in the next couple of weeks for Board members to review prior to the retreat.
- The second part of the day will be strategic direction: Envision our path – determine if vision is accurate – and determine how to implement into a tactical plan

### **8:15 Endowment Fund discussion**

A congregant wants to provide funds to enable an intern to work at MCC. Sam K. developed an outline for planned giving, following his meeting with MCC / Irma B. There will be a “kit” available for download online, and hard copies will be available at General Conference.

Sam K. will provide an Endowment Fund / Planned Giving Report to the Board, which will include an overview and the steps required for setting up a planned giving program

Kelly advocated educating interested parties on specifically how to designate trusts to name MCCSF as a beneficiary. The Board agreed to name the fund “Legacy Fund,” and its contributors “Legacy Society.”

### **8:25 Paying Congregants**

Deferred until next month

### **8:25 Closing Prayer**

Rev. Lea closed the meeting with a prayer.

### **8:26 The meeting was adjourned.**

Minutes prepared by Rahn Anderson, Co-Lay Leader  
MCCSF Board of Directors